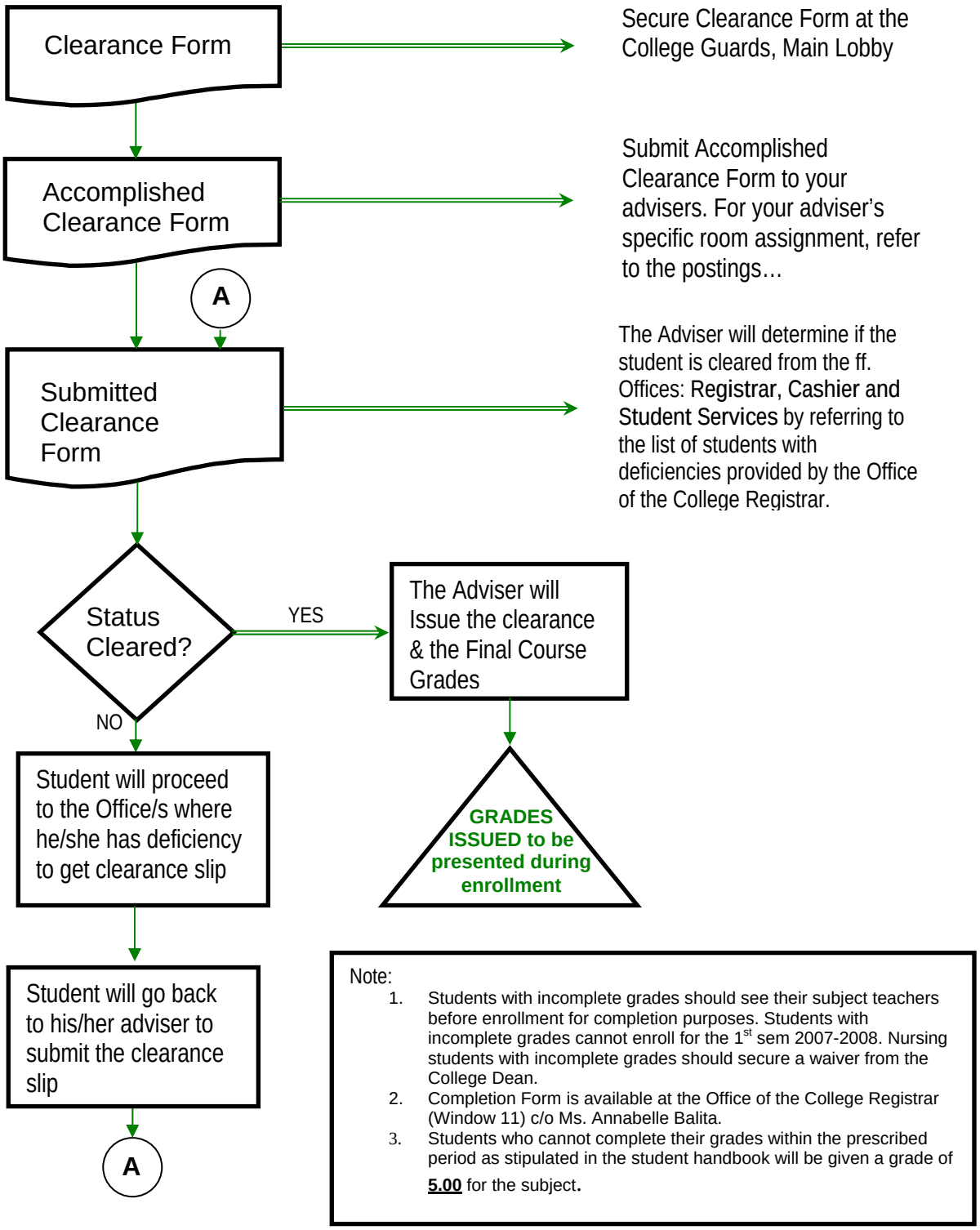
CLEARANCE & GRADES ISSUANCE May 18, 2007

FLOW CHART



Note:

1. Students with incomplete grades should see their subject teachers before enrollment for completion purposes. Students with incomplete grades cannot enroll for the 1st sem 2007-2008. Nursing students with incomplete grades should secure a waiver from the College Dean.
2. Completion Form is available at the Office of the College Registrar (Window 11) c/o Ms. Annabelle Balita.
3. Students who cannot complete their grades within the prescribed period as stipulated in the student handbook will be given a grade of **5.00** for the subject.