



DE LA SALLE LIPA

OJT Acceptance Form

October 15, 2011

Comment [u1]:
Write the date here

This is to signify the approval of on-the-job training request allowing

Ms. Dela Rosa, Jennifer A. a Fourth Year student of AB Communications, from the College of Education, Arts and Sciences, to render his / her practicum in ABS-CBN Broadcasting Corporation, located at ABS-CBN Broadcast Center, Sgt. E.A. Esguerra Avenue, corner Mother Ignacia St. Quezon City.

Comment [u2]:
Write the student's name here

Comment [u3]:
Write the year level of the student here

Comment [u4]:
Write the student's course here

Comment [u5]:
Write the name of the College where the course of the student belongs

Comment [u6]:
Write the Complete Company Name here

Comment [u7]:
Write Complete Company address here

Please be informed on the following details of his / her assignments.
(To be filled-out by the Company Practicum Supervisor)

Comment [u8]:
This portion will be filled-out by the Company

Job Title	TV Productions Assistant
Branch/Department/Section	TV Productions of Star Cinema
To report to	Ms. Anna Rodrigo, Staff
Working hours and days	8 hours/day, 5 days/week
To complete (required hours)	150 hours
Effective Date	Will begin by November 15, 2011

Comment [u9]:
The Job Title assigned to the student will be written here

Comment [u10]:
The Branch or Department or Section where the student will be assigned, will be written here

Comment [u11]:
The name of the Company Supervisor assigned to the student will be written here

Comment [u12]:
The number of hours a day and days per week that the student is expected to render duty with the company

Comment [u13]:
The required hours to complete the OJT training as approved by the company as well

Comment [u14]:
The beginning of the OJT duty of the student, which is importantly after enrollment.

Comment [u15]:
Name & Signature of the HR Manager or Head

Comment [u16]:
Name and Signature of the student

Comment [u17]:
The designation and the Department where the Contact person is assigned to

Comment [u18]:
The contact numbers and email address where the DLSL TIC can call

Noted by:

CONFORME:

Ms. Amsther Tangco
Signature over printed name
Recruitment Head
Recruitment Department

Ms. Jennifer Dela Rosa
Signature over printed name

(02) 415-2272 local 4311
Anna.Rodrigo-CTL@abs-cbn.com